



Museum Exhibits and Facilities Coordinator

The ideal candidate for the Full-Time Museum Exhibits and Facilities Coordinator role at the Science Mill is a skilled technician interested in increasing awareness of science and technology. The candidate's ideal background may include experience in mechanics, electronics, programming, and/or general maintenance, etc. The Museum Exhibits and Facilities Coordinator will play a pivotal role in maintaining the functionality and appeal of our exhibits as well as supporting the Science Mill's mission.

Responsibilities:

- **Maintenance and Repair of Exhibits:** Responsible for the routine maintenance, repair, and occasional modification of exhibits. This includes mechanical, electrical, and aesthetic aspects.
- **Facility Maintenance:** Assists in the general maintenance and repair of the facility, including basic carpentry, painting, and plumbing tasks.
- **Installation and Dismantling of Exhibits:** Plays a key role in the installation and dismantling of exhibits, ensuring proper handling and storage of exhibit components.
- **Technical Support:** Provides technical support for special events, programs, and interactive exhibits, which may involve audio-visual equipment and lighting.

In essence, this role is for someone who not only maintains our exhibits and facilities but also embodies and champions the Science Mill's mission of nurturing a lifelong passion for learning and discovery in science.

Qualifications:

- High school diploma or equivalent; vocational training in a relevant field is a plus.
- Experience in reading and interpreting technical diagrams, schematics, and plans.
- Strong problem-solving skills with the ability to troubleshoot issues effectively.
- Attention to detail and craftsmanship
- Familiarity with tools and equipment commonly used
- Communication skills and the ability to work collaboratively within a team.
- Prior experience in a museum, science center, or similar environment is preferred.
- Flexibility to work a part-time schedule, including weekends and evenings, as needed.

If you are a hands-on individual with a passion for creating engaging and interactive exhibits, we encourage you to apply. Join our team and contribute to inspiring curiosity and learning through innovative displays and experiences.

Job Type: Full-Time

Please send cover letter, resume, and desired compensation to: Bradley.gray@Sciencemill.org

ABOUT THE SCIENCE MILL

The Science Mill, located in Johnson City, TX, is a nonprofit science center. We believe bold, innovative programs that represent a committed, sustained, multi-level approach to engaging our most marginalized students and supporting educators in the field is the key to building a strong STEM pipeline. With interactive exhibits and programs, the Science Mill helps students expand their understanding of science, sparks curiosity, and inspires them to pursue careers in STEM (science, technology, engineering, and math) fields. Operating in a very dynamic environment, flexibility and teamwork are required. The team works collaboratively to ensure organizational success. The Science Mill is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.